

UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency
Washington, DC 20250

National Procedure Checklist No. 2233

Field Office Distribution

Notices are available on Internet at <http://www.fsa.usda.gov/notices>. Handbooks are available on the Electronic Distribution Handbook and Notice Print Files page at http://165.221.16.90/dam/handbooks/eds_index.htm for EDS locations to access for local printing and distributing. To inquire about the transmission of directives, call the Management Analysis and Directives Section at 202-690-0594.

National Office Distribution

Notices are available on Internet. Handbooks are printed and distributed to the National Office. Handbooks are also available in portable document format (PDF) on the FSA Intranet at <http://intranet.fsa.usda.gov/fsa>.

Temporary Directives

Temporary directives issued since the last weekly checklist are listed in this table.

Short Reference and Effective Date	Title	For
BU-712 1-7-09	Increased FY 2009 Federal Administrative Allotments	State Offices
DAP-301 1-5-09	2008 Buy-In and 2009 NAP Refunds	State and County Offices
PM-2693 1-7-09	2009 CO Pay Adjustment	State and County Offices
PM-2694 1-12-09	2008 Government Employee Insurance Company (GEICO) Public Service Awards	FFAS Employees
PM-2695 1-12-09	60 th Annual Arthur S. Flemming Award for Exceptional Federal Service	FFAS Employees
PM-2696 1-9-09	Acting Designations in the National Office	All FSA Employees
TB-1267 1-8-09	Unpaid Contracts Report (Pre-Payment Report)	Tobacco State and County Offices

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Permanent Directives

Short Reference and Effective Date	Title	For
1-APP (Rev. 2) Amend. 3 1-8-09	Program Appeals, Mediation, and Litigation	State and County Offices
3-FLP (Rev. 1) Amend. 3 1-6-09	Direct Loanmaking	State and County Offices

Procedures Notices

None

Obsolete Directives

None

Forms

Users can access the weekly checklist for forms at the FFAS Employee Forms\Publications Online Website at <http://165.221.16.CRP-61290/dam/ffasforms/Actionlist.asp>.

Forms actions are recorded daily in the Forms Management Database which controls the FFAS Employee Forms site. Changed or new data about forms is added to the database daily and may be viewed at the URL listed above, or users may view a weekly compilation of activity by viewing the most recent checklist. If you have problems using this site or accessing the information, contact Angela Coln, Section Head, Forms and Graphics Section by telephone at 202-690-3798 or e-mail to angela.coln@wdc.usda.gov.