

**UNITED STATES DEPARTMENT OF AGRICULTURE**

Farm Service Agency  
Washington, DC 20250

**National Procedure Checklist No. 2242**

**Field Office Distribution**

Notices are available on Internet at <http://www.fsa.usda.gov/notices>. Handbooks are available on the Electronic Distribution Handbook and Notice Print Files page at [http://165.221.16.90/dam/handbooks/eds\\_index.htm](http://165.221.16.90/dam/handbooks/eds_index.htm) for EDS locations to access for local printing and distributing. To inquire about the transmission of directives, call the Management Analysis and Directives Section at 202-690-0594.

**National Office Distribution**

Notices are available on Internet. Handbooks are printed and distributed to the National Office. Handbooks are also available in portable document format (PDF) on the FSA Intranet at <http://intranet.fsa.usda.gov/fsa>.

**Temporary Directives**

Temporary directives issued since the last weekly checklist are listed in this table.

<b>Short Reference and Effective Date</b>	<b>Title</b>	<b>For</b>
AS-2170 4-10-09	USPS Rate and Fee Increases	State and County Offices
APP-54 4-2-09	Litigation Hold for Documents and Electronically Stored Information (ESI) for Certain FOIA Requests	FSA Employees and Contractors
DCP-211 4-7-09	Pulse Crop Base Acres and Yield Update	State and County Offices
DCP-212 4-7-09	Production Evidence Requirements for Pulse Crop Payment Yields	State and County Offices
FLP-530 4-10-09	Sale of Inventory Property	FSA Offices
FLP-531 4-10-09	Converting MAC Loan Servicing Data to DLS	State and County Offices
INFO-35 4-8-09	Sharing FSA Information/Data With NRCS	All FSA Employees and Contractors
LP-2111 4-6-09	Policy in Handling CCC-633 EZ's for 2009 Crop Year Wool, Mohair, and Unshorn Pelt Before Publication of the Regulation Governing Marketing Assistance Loans (MAL's) and LDP's	State and County Offices
LP-2112 4-8-09	Policy Handling CCC-633 EZ's for 2009 Crop Year Wool, Mohair, and Unshorn Pelt Before Publication of the Regulation Governing Marketing Assistance Loans (MAL's) and LDP's	State and County Offices

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**Temporary Directives (Continued)**

<b>Short Reference and Effective Date</b>	<b>Title</b>	<b>For</b>
LP-2113 4-10-09	New Loan Repayment Rate Methods for All Eligible MAL Commodities, Except Cotton, Peanuts, and Rice	State and County Offices and CMA's
LP-2114 4-10-09	2009 Through 2012 Crop Year MAL and LDP	State and County Offices, CMA's, and DMA's
PM-2708 4-10-09	Assistance for Employees Eligible for Temporary Continuation of Coverage (TCC)	FSA Servicing Personnel Offices
PS-642 4-6-09	Processing Crop Year 2009 Marketing Assistance Loans (MAL's) and LDP's for Wool, Mohair, and Unshorn Pelts	State and County offices
PS-643 4-8-09	Processing Crop Year 2009 Marketing Assistance Loans (MAL's) and LDP's for Wool, Mohair, and Unshorn Pelts	State and County Offices
PS-644 4-10-09	Denying MILC Payment to Ineligible Foreign Persons	State and County Offices
PS-645 4-10-09	Re-Opening MILC Software to Process Payments	State and County Offices

**Permanent Directives**

Permanent directives issued since the last weekly checklist are listed in this table.

<b>Short Reference and Effective Date</b>	<b>Title</b>	<b>For</b>
33-AS Amend. 1 4-8-09	Real Property Management	State and County Offices
1-CM (Rev. 3) Amend. 39 4-2-09	Common Management and Operating Provisions	All FSA Offices
7-CN (Rev. 15) Amend. 41 4-7-09	Cotton Loans and Loan Deficiency Payments	All KC Offices and Cotton State and County Offices
98-FI (Rev. 10) Amend. 3 4-3-09	Foundation Financial Information System Budget and Accounting Codes	All FSA Offices and All FAS National Offices
8-LP (Rev. 1) Amend. 25 4-1-09	Marketing Assistance Loans and Loan Deficiency Payments for 2002 and Subsequent Crop Years	State and County Offices

**Procedures Notices**

None

4-13-09

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### Obsolete Directives

Directives made obsolete since the last weekly checklist are listed in this table.

Short Reference	Date of Obsolescence	Made Obsolete By
LP-2111	4-8-09	LP-2112
PS-642	4-8-09	PS-643

### Forms

Users can access the weekly checklist for forms at the FFAS Employee Forms/Publications Online Website at <http://165.221.16.90/dam/ffasforms/Actionlist.asp>.

Forms actions are recorded daily in the Forms Management Database which controls the FFAS Employee Forms site. Changed or new data about forms is added to the database daily and may be viewed at the URL listed above, or users may view a weekly compilation of activity by viewing the most recent checklist. If you have problems using this site or accessing the information, contact Angela Coln, Section Head, Forms and Graphics Section by telephone at 202-690-3798 or e-mail to [angela.coln@wdc.usda.gov](mailto:angela.coln@wdc.usda.gov).