

# UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency  
Washington, DC 20250

## National Procedure Checklist No. 2246

### Field Office Distribution

Notices are available on Internet at <http://www.fsa.usda.gov/notices>. Handbooks are available on the Electronic Distribution Handbook and Notice Print Files page at [http://165.221.16.90/dam/handbooks/eds\\_index.htm](http://165.221.16.90/dam/handbooks/eds_index.htm) for EDS locations to access for local printing and distributing. To inquire about the transmission of directives, call the Management Analysis and Directives Section at 202-690-0594.

### National Office Distribution

Notices are available on Internet. Handbooks are printed and distributed to the National Office. Handbooks are also available in portable document format (PDF) on the FSA Intranet at <http://intranet.fsa.usda.gov/fsa>.

### Temporary Directives

Temporary directives issued since the last weekly checklist are listed in this table.

| <b>Short Reference and Effective Date</b> | <b>Title</b>  | <b>For</b>   |
|---|---|--|
| AO-1441<br>5-1-09                         | FSA Conference Policy, Approval Procedures, and Reporting Requirements  | FSA Offices  |
| AS-2173<br>4-29-09                        | Training on 33-AS, Real Property Management   | AL, AR, IL, IN, IA, KS, KY, LA, MN, MT, NE, OH, OK, and TX State Offices |
| AS-2174<br>4-30-09                        | USDA Purchase Card Program Policy   | FFAS Offices   |
| CP-644<br>5-5-09                          | Conservation Compliance - Good Faith and Graduated Payment Reductions (GPR's)                                       | State and County Offices   |
| DAP-308<br>5-8-09                         | Applicability of Approved Double-Cropping Practices for the Supplemental Revenue Assistance Payments (SURE) Program | State and County Offices   |
| INFO-36<br>5-6-09                         | Attorney General's FOIA Guidelines  | FSA Offices  |
| LD-609<br>5-7-09                          | Authorization to Issue FY 2007 and FY 2008 DIPP Payments  | State and County Offices   |
| LP-2116<br>5-5-09                         | 2009 Crop Year Pulse Crop Loan Rates and Loan Repayment Rates   | FSA Offices  |
| NAP-121<br>5-5-09                         | Loss Adjuster (LA) Payments for Non-NAP Programs  | State and County Offices   |

## National Procedure Checklist No. 2246 (Continued)

### Temporary Directives (Continued)

| Short Reference and Effective Date | Title  | For               |
|------------------------------------|--|-------------------|
| PM-2715<br>5-7-09                  | Acting Designations in the Office of the Administrator | All FSA Employees |
| PM-2716<br>5-8-09                  | Hiring Controls for FSA                                | All FSA Employees |

### Permanent Directives

Permanent directives issued since the last weekly checklist are listed in this table.

| Short Reference and Effective Date     | Title  | For   |
|--|--|---|
| 1-APP (Rev. 2)<br>Amend. 5<br>5-6-09   | Program Appeals, Mediation, and Litigation                                 | State and County Offices                              |
| 7-CN (Rev. 15)<br>Amend. 42<br>5-5-09  | Cotton Loans and Loan Deficiency Payments                                  | All KC Offices and Cotton State and County Offices    |
| 14-CN (Rev. 10)<br>Amend. 33<br>5-5-09 | Procedures for Cotton Clerks   | For Cotton Clerks and Cotton State and County Offices |
| 1-FLP (Rev. 1)<br>Amend. 23<br>4-30-09 | General Program Administration   | State and County Offices                              |
| 4-PL<br>Amend. 3<br>5-7-09             | Payment Eligibility, Payment Limitation, and Average Adjusted Gross Income | State and County Offices                              |

### Procedures Notices

None

### Obsolete

None

### Forms

Users can access the weekly checklist for forms at the FFAS Employee Forms\Publications Online Website at <http://165.221.16.90/dam/ffasforms/Actionlist.asp>.

Forms actions are recorded daily in the Forms Management Database which controls the FFAS Employee Forms site. Changed or new data about forms is added to the database daily and may be viewed at the URL listed above, or users may view a weekly compilation of activity by viewing the most recent checklist. If you have problems using this site or accessing the information, contact Angela Coln, Section Head, Forms and Graphics Section by telephone at 202-690-3798 or e-mail to [angela.coln@wdc.usda.gov](mailto:angela.coln@wdc.usda.gov).