

UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency
Washington, DC 20250

National Procedure Checklist No. 2274

Field Office Distribution

Notices are available on the Internet at <http://www.fsa.usda.gov/notices>. Handbooks are available on the Electronic Distribution Handbook and Notice Print Files page at http://165.221.16.90/dam/handbooks/eds_index.htm for EDS locations to access for local printing and distributing. To inquire about the transmission of directives, call the Management Analysis and Directives Section at 202-690-0594.

National Office Distribution

Notices are available on the Internet. Handbooks are printed and distributed to the National Office. Handbooks are also available in portable document format (PDF) on the FSA Intranet at <http://intranet.fsa.usda.gov/fsa>.

Temporary Directives

Temporary directives issued since the last weekly checklist are listed in this table.

Short Reference and Effective Date	Title	For
APP-56 11-25-09	Searching for Records in Response to FOIA Requests and Documenting Search Efforts and Results	FSA Offices
CMA-125 11-30-09	Redeeming CMA Upland Cotton Loan Collateral in the Centralized Cotton Redemption (CCR) System	Cotton State Offices and CMA's
CN-1043 11-30-09	Updating Files in APSS for Processing Crop Year 2009 Cotton Loans and LDP's	Cotton State and County Offices, Cotton CMA's, and LSA's
CP-656 11-27-09	Discontinuing Use of Land Use Pilot Application After 2009 Crop Year	CA, KS, LA, MN, NE, ND, OK, and SC State and County Offices
DAP-318 11-30-09	NAP and CAT 2009 Supplemental Revenue Assistance Payment Program (SURE) Relief Software	State and County Offices
DAP-319 11-30-09	Documentation to Support the Hurricane Indemnity Program (HIP) OIG Audit	AL, FL, LA, MS, NC, and TX State and County Offices
FI-2938 12-1-09	December 2009 CCC, FSFL, SSFL, and TTPP Interest Rates	State and County Offices
FI-2939 11-25-09	Requesting Approval of Actual Subsistence for Lodging Using GovTrip	FSA Employees
LP-2137 11-30-09	Using CCC-491, Beneficial Interest Certification for Loan and Loan Deficiency Payments	State and County Offices and LSA's

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Temporary Directives (Continued)

Short Reference and Effective Date	Title	For
LP-2138 11-30-09	2009 Crop Year Uniform Grain and Rice Storage Agreement (UGRSA) Policy	State and County Offices, CMA's, and DMA's
PL-199 11-30-09	Changes for Revocable Trusts Using Employer ID Number (EIN)	State and County Offices
PM-2745 11-25-09	FY 2010 Individual Development Plan (IDP) Information for FSA Employees and Supervisors	FSA Employees
PS-659 11-30-09	Processing Peanut Loan Transfers	Peanut State and County Offices, CMA's, and DMA's
TB-1271 11-30-09	Preparing for FY 2010 TTPP Annual Payments	Tobacco State and County Offices

Permanent Directives

Permanent directives issued since the last weekly checklist are listed in this table.

Short Reference and Effective Date	Title	For
4-CP (Rev. 6) Amend. 2 11-30-09	FAV Payment Reductions	State and County Offices
1-LDAP Amend. 5 11-30-09	Livestock Disaster Assistance Programs	State and County Offices
3-PL (Rev. 1) Amend. 2 12-4-09	Web-Based Subsidiary Files for 2009 and Subsequent Years	State and County Offices

Procedures Notices

None

Obsolete Directives

None

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Forms

Users can access the weekly checklist for forms at the FFAS Employee Forms/Publications Online Website at <http://165.221.16.90/dam/ffasforms/Actionlist.asp>.

Forms actions are recorded daily in the Forms Management Database which controls the FFAS Employee Forms site. Changed or new data about forms is added to the database daily and may be viewed at the URL listed above, or users may view a weekly compilation of activity by viewing the most recent checklist. If you have problems using this site or accessing the information, contact Angela Coln, Section Head, Forms and Graphics Section by telephone at 202-690-3798 or e-mail to angela.coln@wdc.usda.gov