

UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency
Washington, DC 20250

National Procedure Checklist No. 2328

Field Office Distribution

Notices are available on the Internet at <http://www.fsa.usda.gov/notices>. Handbooks are available on the Electronic Distribution Handbook and Notice Print Files page at http://165.221.16.90/dam/handbooks/eds_index.htm for EDS locations to access for local printing and distributing. To inquire about the transmission of directives, call the Management Analysis and Directives Section at 202-690-0594.

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Notices are available on the Internet. Handbooks are printed and distributed to the National Office. Handbooks are also available in portable document format (PDF) on the FSA Intranet at <http://intranet.fsa.usda.gov/fsa>.

Temporary Directives

Temporary directives issued since the last weekly checklist are listed in this table.

Short Reference and Effective Date	Title	For
AO-1489 1-13-11	LincPass Certificate Expiration	FFAS Employees
AO-1490 1-14-11	Sorghum Promotion, Research, and Information Program (Sorghum Checkoff Program) Referendum – February 1 Through February 28, 2011	State and County Offices
AS-2209 1-13-11	Appointment of Record Custodians (RC's)	FSA and FAS Washington, DC, National Offices Only
CP-671 1-12-11	Entering 2010 Compliance Review and Spot Check Results in the National Compliance Review Database	State and County Offices
CRP-683 1-12-11	Revised SRR's for 2011	State and County Offices
CRP-684 1-20-11	Rainfall (R) and Climatic (C) Factors for Soil Erosion Equations	State and County Offices
DCP-246 1-12-11	2009 and 2010 DCP-ACRE Direct Overpayments	State Offices and Service Centers
FI-3021 1-10-11	Reporting CCC-1099-A's to Producers and IRS	State and County Offices; KC-ITSD
FI-3022 1-20-11	Privately Owned Vehicle (POV) Mileage Rates for 2011 and Changes Needed to GovTrip Travel Documents	FSA Employees

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Temporary Directives (Continued)

Short Reference and Effective Date	Title	For
LDAP-34 1-11-11	Availability of 2008 Through 2010 LFP Payment Software	State and County Offices
LDAP-35 1-12-11	Signup Deadline for 2010 Emergency Assistance for Livestock, Honey Bees, and Farm-Raised Fish Program (ELAP) and Completing 2010 ELAP Applications	State and County Offices
LDAP-36 1-20-11	2011 LFP Application Software	State and County Offices
LDAP-37 1-20-11	2011 LIP Application Software	State and County Offices
LDAP-38 1-21-11	Change in Livestock Types for Chickens for 2011 LIP	State and County Offices
PM-2790 1-19-11	Telework	Washington, DC, Area FFAS Employees
PM-2791 1-20-11	2011 Interest Rate for Service Credit Deposits and Redeposits	FFAS Employees
TAP-45 1-14-11	2011 TAP Application Software	State and County Offices
TB-1274 1-14-11	FY 2011 TTPP Annual Payments	Tobacco State and County Offices

Permanent Directives

Permanent directives issued since the last weekly checklist are listed in this table.

Short Reference and Effective Date	Title	For
1-CAP Amend. 4 1-13-11	Crop Assistance Program	State and County Offices
97-FI (Rev. 8) Amend. 2 1-20-11	Processing Employee Reimbursements	All FSA Offices and All FAS National Offices
1-FLP (Rev. 1) Amend. 49 1-14-11	General Program Administration	State and County Offices
2-FLP (Rev. 1) Amend. 12 1-21-11	Guaranteed Loan Making and Servicing	State and County Offices
5-FLP Amend. 11 1-19-11	Direct Loan Servicing-Special and Inventory Property Management	State and County Offices

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Permanent Directives (Continued)

Short Reference and Effective Date	Title	For
3-PL (Rev. 1) Amend. 5 1-20-11	Web-Based Subsidiary Files for 2009 and Subsequent Years	State and County Offices
4-PL Amend. 8 1-20-11	Payment Eligibility, Payment Limitation, and Average Adjusted Gross Income	State and County Offices

Procedures Notices

None

Obsolete Directives

Directives made obsolete since the last weekly checklist are listed in this table.

Short Reference	Date of Obsolescence	Made Obsolete By
CRP-682	1-12-11	CRP-683
FI-2958	1-20-11	FI-3022

Forms

Users can access the weekly checklist for forms at the FFAS Employee Forms/Publications Online Website at <http://165.221.16.90/dam/ffasforms/Actionlist.asp>.

Forms actions are recorded daily in the Forms Management Database which controls the FFAS Employee Forms site. Changed or new data about forms is added to the database daily and may be viewed at the URL listed above, or users may view a weekly compilation of activity by viewing the most recent checklist. If you have problems using this site or accessing the information, contact Angela Coln, Section Head, Forms and Graphics Section by telephone at 202-690-3798 or e-mail to angela.coln@wdc.usda.gov