

**UNITED STATES DEPARTMENT OF AGRICULTURE**

Farm Service Agency  
Washington, DC 20250

**National Procedure Checklist No. 2341**

**Field Office Distribution**

Notices are available on the Internet at <http://www.fsa.usda.gov/notices>. Handbooks are available on the Electronic Distribution Handbook and Notice Print Files page at [http://fsaintranet.sc.egov.usda.gov/dam/handbooks/eds\\_index.htm](http://fsaintranet.sc.egov.usda.gov/dam/handbooks/eds_index.htm) for EDS locations to access for local printing and distributing. To inquire about the transmission of directives, call the Management Analysis and Directives Section at 202-690-0594.

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**Temporary Directives**

Temporary directives issued since the last weekly checklist are listed in this table.

| <b>Short Reference and Effective Date</b> | <b>Title</b>  | <b>For</b>               |
|---|---|--------------------------|
| AO-1504<br>4-19-11                        | STC and COC Meetings  | FSA Employees            |
| AO-1505<br>4-20-11                        | Obsoleting 20-AO  | FSA Offices              |
| BCAP-22<br>4-19-11                        | BCAP Funding and Project Proposal Submission and Review     | State and County Offices |
| FLP-590<br>4-20-11                        | Weaknesses Identified in DSA Processing                     | State and County Offices |
| LP-2159<br>4-19-11                        | 2011 County Loan Rates for Wheat, Feed Grains, and Oilseeds | FSA Offices              |
| SURE-15<br>4-18-11                        | Updated Version of 2009 SURE Workbook                       | State and County Offices |

**National Procedure Checklist No. 2341 (Continued)**

**Permanent Directives**

Permanent directives issued since the last weekly checklist are listed in this table.

| <b>Short Reference and Effective Date</b>    | <b>Title</b>   | <b>For</b>                        |
|--|--|-----------------------------------|
| 16-AO (Rev. 3)<br>Amend. 5<br>4-21-11        | State and County Organization and Administration         | State and County Offices and KCAO |
| 1-FLP (Rev. 1)<br>Amend. 54<br>4-20-11       | General Program Administration                           | State and County Offices          |
| 2-LP Honey (Rev. 11)<br>Amend. 12<br>4-21-11 | Loans and Loan Deficiency Payments for Honey             | State and County Offices          |
| 2-LP Rice (Rev. 9)<br>Amend. 20<br>4-21-11   | Loans and Loan Deficiency Payments for Rice              | State and County Offices          |
| 3-PL (Rev. 1)<br>Amend. 8<br>4-21-11         | Web-Based Subsidiary Files for 2009 and Subsequent Years | State and County Offices          |

**Procedure Notices**

None

**Obsolete Directives**

Directives made obsolete since the last weekly checklist are listed in this table.

| <b>Short Reference</b> | <b>Date of Obsolescence</b> | <b>Made Obsolete By</b> |
|------------------------|-----------------------------|-------------------------|
| 20-AO                  | 4-20-11                     | Notice AO-1505          |
| Notice SURE-14         | 4-18-11                     | Notice SURE-15          |

**Forms**

Users can access the weekly checklist for forms at the FFAS Employee Forms/Publications Online Website at <http://fsaintranet.sc.egov.usda.gov/dam/ffasforms/Actionlist.asp>.

Forms actions are recorded daily in the Forms Management Database which controls the FFAS Employee Forms site. Changed or new data about forms is added to the database daily and may be viewed at the URL listed above, or users may view a weekly compilation of activity by viewing the most recent checklist. If you have problems using this site or accessing the information, contact Angela Coln, Section Head, Forms and Graphics Section by telephone at 202-690-3798 or e-mail to [angela.coln@wdc.usda.gov](mailto:angela.coln@wdc.usda.gov).