

UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency
Washington, DC 20250

National Procedure Checklist No. 2379

Field Office Distribution

Notices are available on the Internet at <http://www.fsa.usda.gov/notices>. Handbooks are available on the Electronic Distribution Handbook and Notice Print Files page at http://fsaintranet.sc.egov.usda.gov/dam/handbooks/eds_index.htm for EDS locations to access for local printing and distributing. To inquire about the transmission of directives, call the Management Analysis and Directives Section at 202-690-0594.

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Notices are available on the Internet. Handbooks are printed and distributed to the National Office. Handbooks are also available in portable document format (PDF) on the FSA Intranet at <http://fsaintranet.sc.egov.usda.gov/fsa/>.

Temporary Directives

Temporary directives issued since the last weekly checklist are listed in this table.

Short Reference and Effective Date	Title	For
AO-1532 1-5-12	Entering Outreach Press Releases in the Outreach Tracking and Information System (OTIS)	FSA Employees
BU-731 1-10-12	FY 2012 Full-Year Allotments	State Offices
FI-3085 1-17-12	Reporting CCC-1099-A's to Producers and IRS	State and County Offices and KC-ITSD
LDAP-46 1-12-12	Signup Deadline for 2011 ELAP and Completing 2011 ELAP Applications	State and County Offices
TB-1277 1-13-12	FY 2012 TTPP Annual Payments	Tobacco State and County Offices

Permanent Directives

Permanent directives issued since the last weekly checklist are listed in this table.

Short Reference and Effective Date	Title	For
5-FLP Amend. 16 1-13-12	Direct Loan Servicing – Special and Inventory Property Management	State and County Offices
6-FLP Amend. 16 1-13-12	Special Programs	State and County Offices

National Procedure Checklist No. 2379 (Continued)

Permanent Directives (Continued)

Short Reference and Effective Date	Title	For
1-LDAP Amend. 25 1-12-12	Livestock Disaster Assistance Programs	State and County Offices

Procedure Notices

None.

Obsolete Directives

Directives made obsolete since the last weekly checklist are listed in this table.

Short Reference	Date of Obsolescence	Made Obsolete By
BU-730	1-10-12	BU-731

Forms

Users can access the weekly checklist for forms at the FFAS Employee Forms/Publications Online Website at <http://fsaintranet.sc.egov.usda.gov/dam/ffasforms/Actionlist.asp>.

Forms actions are recorded daily in the Forms Management Database which controls the FFAS Employee Forms site. Changed or new data about forms is added to the database daily and may be viewed at the URL listed above, or users may view a weekly compilation of activity by viewing the most recent checklist. If you have problems using this site or accessing the information, contact Angela Coln, Section Head, Forms and Graphics Section by telephone at 202-690-3798 or e-mail to angela.coln@wdc.usda.gov.