

UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency
Washington, DC 20250

National Procedure Checklist No. 2384

Field Office Distribution

Notices are available on the Internet at <http://www.fsa.usda.gov/notices>. Handbooks are available on the Electronic Distribution Handbook and Notice Print Files page at http://fsaintranet.sc.egov.usda.gov/dam/handbooks/eds_index.htm for EDS locations to access for local printing and distributing. To inquire about the transmission of directives, call the Management Analysis and Directives Section at 202-690-0594.

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Notices are available on the Internet. Handbooks are printed and distributed to the National Office. Handbooks are also available in portable document format (PDF) on the FSA Intranet at <http://fsaintranet.sc.egov.usda.gov/fsa/>.

Temporary Directives

Temporary directives issued since the last weekly checklist are listed in this table.

Short Reference and Effective Date	Title	For
AO-1535 2-9-12	Outreach Tracking and Information System (OTIS)	FSA Employees
CRP-709 2-15-12	Conservation Payments and Web-Based Business File	State and County Offices
FI-3087 2-14-12	Additional FAX Number Established for CCC-1099-G Correction Requests	State and County Offices
INFO-52 2-14-12	New Media Roles, Responsibilities, and Authorities	FSA Employees
LD-624 2-16-12	Preparation for FY 2012 MILC Payments	State and County Offices
PL-234 2-16-12	Revising CCC-902 Farm Operating Plans for 2012 in Business File	State and County Offices
SEM-11 2-14-12	Updating LincPass Certificates Using Employee Workstations	State and County Offices and Service Centers

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Permanent Directives

Permanent directives issued since the last weekly checklist are listed in this table.

Short Reference and Effective Date	Title	For
1-CM (Rev. 3) Amend. 54 2-13-12	Common Management and Operating Provisions	All FSA Offices
1-DCP (Rev. 3) Amend. 17 2-14-12	Direct and Counter-Cyclical Program and Average Crop Revenue Election for 2009 and Subsequent Crop Years	State and County Offices
1-FLP (Rev. 1) Amend. 65 2-17-12	General Program Administration	State and County Offices
1-FSFL (Rev. 1) Amend. 4 2-16-12	Farm Storage Facility Loan Program	State and County Offices
3-PL (Rev. 1) Amend. 12 2-17-12	Web-Based Subsidiary Files for 2009 and Subsequent Years	State and County Offices

Procedure Notices

None.

Obsolete Directives

None.

Forms

Users can access the weekly checklist for forms at the FFAS Employee Forms/Publications Online Website at <http://fsaintranet.sc.egov.usda.gov/dam/ffasforms/Actionlist.asp>.

Forms actions are recorded daily in the Forms Management Database which controls the FFAS Employee Forms site. Changed or new data about forms is added to the database daily and may be viewed at the URL listed above, or users may view a weekly compilation of activity by viewing the most recent checklist. If you have problems using this site or accessing the information, contact Angela Coln, Section Head, Forms and Graphics Section by telephone at 202-690-3798 or e-mail to angela.coln@wdc.usda.gov.