

For: State and County Offices

**Preparations for MPP Enrollment for the 2017 Coverage Year**

Approved by: Deputy Administrator, Farm Programs



**1 Overview**

**A Background**

To provide as much functionality as possible in the MPP Dairy web-based system, software for the Margin Protection Program was developed and released in the following phases:

- phase 1 provided County Offices with the ability to record contract enrollment data for 2016 and subsequent years
- phase 2 provided County Offices with the ability to record transfers, mergers, and successions
- phase 3 provided County Offices with the ability to record dairy operation dissolutions.

Each year, on or around May 1, the adjustment factor for MPP production history is announced. Once that factor is known, the MPP system will automatically apply the adjustment factor to the dairy operations with 2016 approved contracts in preparation for 2017 MPP enrollment.

**B Purpose**

This notice advises State and County Offices:

- of the importance of all MPP-Dairy contract data being up-to-date and approved in the MPP-Dairy web-based system
- that failure to have all data recorded in the system before the application of the 2017 adjustment factor may cause incorrect production history to be available for the 2017 enrollment period
- that the 2017 production history adjustment will be applied on or about **May 20, 2016**.

<b>Disposal Date</b>	<b>Distribution</b>
July 1, 2016	State Offices; State Offices relay to County Offices

## Notice MPP-34

### 2 Reviewing Dairy Operations Contracts

#### A Recording 2016 Data for Dairy Operations

County Offices may have taken manual CCC-781's to establish production history and CCC-782's for annual contract elections for the 2016 MPP coverage year because of the phased release schedule for the MPP-Dairy web-based system.

The annual production adjustment factor (bump) for the 2017 MPP coverage year will not be applied properly unless both of the following are completed **before May 20, 2016**:

- 2016 CCC-782 contract is recorded in the system
- COC approval information is recorded in the system.

See 2-MPP, for MPP-Dairy web-based system procedure.

#### B 2016 Production History and Contract Revisions

During the 2016 MPP coverage year, dairy operations may have requested to revise their MPP production history due to a transfer/relocation, merger, or successor-in-interest. County offices were instructed to complete manual CCC-782's until phase 2 of the MPP-Dairy web-based system was released.

With the release of phase 2, County Offices that completed manual CCC-782's shall ensure that all 2016 MPP production history revisions have been recorded in the MPP-Dairy web-based system.

**Note:** 2015 coverage CCC-782's were not migrated to the web-based system. As such, County Offices shall not attempt to record revisions for 2015 contracts.

Once the production history revision is properly recorded for a dairy operation, County Offices shall ensure the following are completed **before May 20, 2016**:

- 2016 CCC-782 contract is recorded in the system
- COC approval information is recorded in the system.

See 2-MPP, for MPP Dairy web-based procedure.

**Reminder:** Users may access the "Review Required" page to assist in identifying dairy operations where either of the following occurred:

- a farm and/or tract reconstitution or farm transfer was performed
- changes occurred where the dairy operation is no longer associated with the farm and/or tract in the MIDAS/FRS system

**Notice MPP-34**

**2 Reviewing Dairy Operations Contracts (Continued)**

**C Dissolved Dairy Operations**

County Offices may have dairy operations that requested to dissolve because of death, dissolution, or retirement. Previously, instructions were provided to file manual CCC-783's for those dairy operations because of the delay in the release of the software enhancement.

Software to record contract dissolutions was released on April 22, 2016.

<b>IF CCC-783 is for coverage year...</b>	<b>THEN...</b>
2015	<p>County Offices shall:</p> <ul style="list-style-type: none"><li>• <b>not</b> record the contract dissolution in the MPP-Dairy web-based system</li><li>• report dissolutions for death, retirement, or dissolved dairy operations to the State Office Specialist</li><li>• submit completed CCC-782 or CCC-783, as applicable, to the State Office Specialist.</li></ul> <p>State Offices shall submit completed CCC-782/CCC-783 to the PECD SharePoint at <a href="https://sharepoint.fsa.usda.net/mgr/dafp/PECD/Payment_Issues/default.aspx">https://sharepoint.fsa.usda.net/mgr/dafp/PECD/Payment_Issues/default.aspx</a></p>
2016	<p>County Offices shall:</p> <ul style="list-style-type: none"><li>• record dissolutions for death, retirement, or dissolved dairy operations in the MPP-Dairy web-based system according to 2-MPP, amendment 5 <b>before May 20, 2016.</b></li><li>• ensure the producer signature date is recorded</li><li>• ensure COC or designee recommendation is updated</li><li>• ensure DAFP or designee determination is updated</li><li>• report any issues or problems to the State Office Specialist.</li></ul>